

RUSHVILLE CITY UTILITIES
330 N. Main St., Suite 200
Rushville, IN 46173

Minutes of the Utility Board Meeting, February 19, 2020
The Utility Board met at the City Center Conference Room

Butch Singleton called the meeting to order.

Board Members Present:

Michael Singleton
Brian Bess
Dale Gardner
Phillip Starkey

Phillip King was absent

Others present:

Michael Pavey	Mayor
Les Day	Superintendent
Gina Jenkins	Office Manager
Geoffrey Wesling	City Attorney
Bob Bridges	City Councilman
Elton Marzon	City Councilman

Brian Bess motioned to approve the minutes from the January 15, 2020 meeting. Phil Starkey seconded the motion. The motion carried.

Les Day told everyone that he and Eric Schlechtweg will be starting Management classes in March at Ivy Tech and Eric will be taking additional classes for Anger management to become a better leader.

Mayor Pavey discussed annual capital improvement plans with everyone. He has made lists for each department to complete.

Butch Singleton asked Geoff Wesling to write a policy to state that the Superintendent and the Foreman cannot be absent from the Utilities plants at the same time. There had been an issue at the Water plant occur when both were on vacation in December 2019.

Gina Jenkins told everyone that there had been an error when the account for the Campaign Quarters apartments was set up for billing. They were being overcharged for the wastewater portion of the bill. The error has been corrected and the management company for the apartments was asking for a refund check. The refund will be in the amount of \$16,280.32. Brian Bess motioned to approve the refund. Phil Starkey seconded the motion. The motion carried.

There has been a rusty water problem at 612 N. Sexton Street since December. The servicemen have made several service calls to flush the meter pit and flush the hydrant to clear up the problem. When this did not take care of the problem, Les Day hired Chad Bowles with Bowles Construction to flush the home's water lines. The servicemen also went back on Tuesday, February 18th to flush the hydrant again.

Les Day told everyone that Peerless Midwest will be doing a well site study. It has not been scheduled but the cost will be \$3,500.00.

Les then told everyone that there had been a hole in the pump at Well #2. The pump was removed and repaired but has not been re-installed due to the well field being too wet. Les said that he is having Bowles Construction put a gravel drive in as soon as possible.

Gina told everyone that the three office computers are Windows 7s and that they are becoming obsolete. She received a quote from Mad Technical Services for new HP computers and a quote for Dell computers from Uplink Technologies. There have been some issues with the HP computers that are currently being used. Gina requested that the board approve the Dell computers for her and her staff. She also thought it would be better for Mad Technical Services to replace Les' computer because of the additional programming that they have done to access water and wastewater information for the plants. Dale Gardner motioned to approve the purchase of the three Dell computers. Phil Starkey seconded the motion. The motion carried.

Les wanted to update everyone on the new Wastewater pumps. He said that all the new motors have been received and the installation of all of them will be completed soon. Also, because of the incorrect motors being shipped originally, the company is letting City Utilities keep all 6 motors to keep on the shelf for back up.

Dale Gardner checked claims for the month. Dale motioned to approve the claims. Phil Starkey seconded the motion. The motion carried.

For Items Not Known In Advance, Les said that the contractor that is putting in the retention pond on 16th Street hit a water main. The main was not marked on the map so City Utilities was unaware that it was there. The main has been repaired and Les just wanted everyone to be aware of the situation.

Les also said that the servicemen will start flushing hydrants on Sunday. Gina told everyone that Call-Em-All will be used to notify the customers.

Les told everyone that he would like to have an Executive Session to discuss some personnel issues. The Executive Session will be set for Wednesday, March 4, 2020 at 5 p.m. at the City Center conference room.

Brian Bess motioned to adjourn. Phil Starkey seconded the motion. The motion carried.

The next regularly scheduled meeting will be Wednesday, March 18, 2020 at 5 p.m. at the City Center.

There being no further business, the meeting was adjourned.